



Important message from The Universal Brotherhood Movement, Inc. Board of Directors

November 2010

In the last several years things have changed dramatically. We (the Board) felt that it was time to be clear about how we use the information that you our members provide us. Because of this we have adopted the following Privacy Policy. Below is an outline of the information required for **MINISTERS** and **MINISTER DIRECTORS**.

What does this mean to you? The biggest change to our membership is that we will no longer distribute your information without your permission. In the past when someone called our office looking for a minister in their local area for UB gatherings and/or ministerial services (such as weddings and funerals) we would provide them with the name and contact info for ministers in their local area. We will no longer do this without your permission. The way that you give us permission is by filling out the following form which will now be part of your annual renewal package. If you do not permit us to distribute your contact information we will no longer do so.

If you have not already done so. Please print, fill out, sign and return just the form (page 3 of this document) to our office using one of the following means:

Mail:

Universal Brotherhood Movement, Inc.
PO Box 670278
Coral Springs, FL 33067.

Email:

- Scan it into a PDF
- Email the PDF to robin@universalbrotherhood.org
- For those who do not know how to do the above or do not have a scanner many print/copy shops can do this for a small fee.



Universal Brotherhood Movement, Inc. Privacy Policy

Ministers

As a minister with the Universal Brotherhood Movement, Inc. we will collect the following information from you:

- Name
- Address
- Phone number
- Email address
- Date of birth
- other information that may be needed to identify you

We will not distribute this information to outside agencies or individuals unless required by law or you give us permission to do so. Some circumstances under which we may distribute your information are the following:

- If we are called to locate a minister in your area
- Another UBM minister is looking for someone in your area

Minister Directors

As a Minister Director with the Universal Brotherhood Movement, Inc. we will collect the following information from you:

- Name
- Address
- Phone number
- Email address
- Date of birth
- other information that may be needed to identify you

We will not distribute this information to outside agencies or individuals unless required by law or you give us permission to do so. Some circumstances under which we may distribute your information are the following:

- If we are called to locate a minister in your area
- Another UBM minister is looking for someone in your area
- Your contact information will be provided to individuals seeking ordination in your area



Universal Brotherhood Movement, Inc. Privacy Form

Name: _____

Gender: Female _____ Male _____

Address 1: _____

Address 2 (optional) : _____

City: _____ Province / State / Territory: _____

Zip / Postal Code: _____ Country: _____

Email Address: _____

Home Phone : _____ Business Phone : _____

Fax : _____ Mobile Phone: _____

Do you grant permission to share your contact information with Universal Brotherhood University (our division of higher education)? _____ YES _____ NO

Do you grant permission to share your contact information with other UBM members?
_____ YES _____ NO

Do you grant permission to share your contact information with others seeking any services you may provide? _____ YES _____ NO

I am a Minister Director? _____ YES _____ NO

The question below applies to Minister Directors only:

As a Minister Director I grant permission to share my contact information with those seeking ordination. _____ YES _____ NO

Note: As a Minister Director if you choose "No" to the above question, then we (Universal Brotherhood Movement, Inc.) will assume you are no longer interested in holding the position of Minister/Director and your name will be removed from the Minister Director list. You will revert to being a minister and no longer be allowed to ordain others.

Date: _____

Signature : _____